

No. 14323

14 December 2017

Subject: Invitation to the 2017 Annual General Meeting of Shareholders

To: Shareholders of Airports of Thailand Public Company Limited (AOT)

The Board of Directors of Airports of Thailand Public Company Limited (hereinafter referred to as AOT) has resolved to hold the 2017 Annual General Meeting of Shareholders on Thursday, 25 January 2018 at 14.00 hrs. at Suvarnabhumi Grand Ballroom, Novotel Suvarnabhumi Airport Hotel, to consider the following matters:

Agenda Item 1 Matters to be informed to the shareholders

Agenda Item 2 To acknowledge the operating results of 2017

Objective and rationale: To report AOT's operating results of 2017 and other significant information as shown in the 2017 Annual Report which has been distributed to the shareholders together with this invitation letter.

Board's opinion: The Board found it appropriate for the Meeting to acknowledge the report on AOT's operating results of 2017 and other significant information.

Resolution: This agenda shall not be determined by votes since it is only a report for shareholders' acknowledgement.

Agenda Item 3 To approve the Financial Statements for the fiscal year 2017 ended **30 September 2017** 

Objective and rationale: The Financial Statements for the fiscal year 2017 ended 30 September 2017 as shown in the Financial Statements of the 2017 Annual Report were reviewed by the Audit Committee and audited by the auditor. Also, the summary of Financial Statements has been distributed to the shareholders together with this invitation letter.

Board's opinion: The Board found it appropriate for the Meeting to approve the Financial Statements for fiscal year 2017 ended 30 September 2017 which were reviewed by the Audit Committee and audited by the Office of the Auditor General of Thailand, AOT's auditor.

Resolution: This agenda shall be determined by a majority of votes of the shareholders attending the meeting and entitled to vote pursuant to Article 30 of the AOT Articles of Association.

ทะเบียนเลขที่ 0107545000292

Fax : 66(0) 2535-4061, 66(0) 2504-3846

333 Cherdwutagard Road, Don Mueang, Bangkok 10210, Thailand WEBSITE: http://www.airportthai.co.th E-mail: aotbia@airportthai.co.th

Registration No. 0107545000292

Tel: 66(0) 2535-1111

# Agenda Item 4 To approve the appropriation of dividend payment according to the operating results in the accounting period 2017

Objective and rationale: AOT's dividend policy according to Article 68 and Article 70 under Chapter 6 of Dividend and Reserve Fund of the AOT Articles of Association, provides that "The Company shall pay dividend in the amount of not less than 25 percent of the net profit remained after the deduction of all kinds of reserve fund stipulated by the law and the Company, however, the payment of such dividend shall be subject to the investment plans, necessities and other relevant factors in the future. The resolution of the Board on the dividend payment will be subsequently proposed to the Shareholders' Meeting for approval. Except for the case of interim dividend, the Board is empowered to approve the interim dividend payment and report to the Shareholders' Meeting for acknowledgement in the next meeting".

According to the operating results of 2017, AOT recorded a net profit after income tax of the Company's financial statements of 20,599,642,895 Baht. Therefore, AOT has considered to pay the dividend according to the operating results in the accounting period 2017 for the shareholders representing 14,285,700,000 shares at the rate of 0.86 Baht per share with the total amount of 12,285,702,000 Baht or 59.64 percent of the net profit of the Company's Financial Statements. The comparison of previous dividend payment records is shown as follows:

Details of Dividend Payment	Year 2017	Year 2016	Year 2015	Year 2014	Year 2013
1. Number of Shares (Million Shares)	14,285.70	1,428.57	1,428.57	1,428.57	1,428.57
2. Net Profit (Loss) of the Company	20,599.64	19,523.29	18,696.54	12,157.63	16,333.18
(Million Baht)					
3. Net Profit (Loss) per Share (Baht :	1.44	13.67	13.09	8.51	11.43
Share)					
4. Total Dividend Payment per Share	0.86	6.83	6.54	3.40	4.60
(Baht : Share)					
5. Total Dividend Amount	12,285.70	9,757.13	9,342.85	4,857.14	6,571.42
(Million Baht)					
6. Dividend Payout Ratio (Percent)	59.64	49.98	49.97	39.95	40.23

(Remark: On 3 February 2017, AOT proceeded with the registration of the change of par value of the Company's share from 10 Baht per share (representing 1,428,570,000 shares) to 1 Baht per share (representing 14,285,700,000 shares)).

<u>Board's opinion</u>: The Board found it appropriate for the Meeting to approve the appropriation of dividend payment for 2017 at the rate of 0.86 Baht per share with the total amount of 12,285,702,000 Baht or 59.64 percent of the net profit of the Company's Financial Statements in the accounting period 2017.

The record date to determine the names of shareholders who are entitled to receive the dividend is on 14 December 2017. The dividend payment will be made on 7 February 2018. The receipt of such dividend shall be within 10 years.

Resolution: This agenda shall be determined by a majority of votes of the shareholders attending the meeting and entitled to vote pursuant to Article 30 of the AOT Articles of Association.

## Agenda Item 5 To elect new directors in replacement of those who retire by rotation Objective and rationale:

1. Article 36 of the AOT Articles of Association prescribes that the Company shall have a Board of Directors comprising not less than five (5) directors but not more than fifteen (15) directors to carry out the Company's business. The Board of Directors shall be elected by the shareholders' meeting.

The directors under the first paragraph shall be independent directors at least one-third (1/3) of total number of directors but shall not be less than three (3) directors, and the directors of not less than half (1/2) of total number of directors must have residence in the Kingdom and each director must have qualifications as required by laws and Articles of Association. At least one (1) director must have knowledge and competence in accounting and finance.

The Board of Directors shall have authority and duties to manage the Company in accordance with laws, objectives, Articles of Association and resolutions of the shareholders' meeting with integrity, ethical conduct and rule of conduct in business operation. In addition, the Board of Directors shall be careful and shall preserve the benefits of the Company and the shareholders at their best...

- 2. Article 39 of the AOT Articles of Association prescribes that at every Annual General Meeting, one-third (1/3) of the directors shall retire from office. If the number of directors is not a multiple of three (3), the number nearest to one-third (1/3) shall retire from office. The directors to retire from office in the first and second years following the registration of the Company shall be drawn by lots. In the third and subsequent years, the directors who have been in office the longest shall retire. Retiring directors may be re-elected.
- 3. In the 2017 Annual General Meeting of Shareholders, the 5 directors, or one-third of the total number of directors, who retire by rotation are:

Name of Director	Position	
(1) Squadron Leader Prajak Sajjasophon	Vice-Chairman, Independent Director, Member of the	
	Nomination Committee, Member of the Corporate Governance	
	Committee, Member of the Risk Management Committee	
(2) Air Marshal Prakit Skunasingha	Independent Director, Chairman of the Audit Committee,	
	Member of the Corporate Governance Committee	
(3) Mr. Thawatchai Arunyik	Independent Director, Member of the Remuneration Committee	

Name of Director	Position	
(4) Miss Suttirat Rattanachot	Director, Member of the Remuneration Committee	
(5) Mr.Thanin Pa-Em	Independent Director	

- 4. AOT had given shareholders an opportunity to nominate qualified person(s) for election of directors for the 2017 Annual General Meeting of Shareholders and notify the same through AOT's website and the SET Community Portal from 1 July 2017 to 30 September 2017; however, no shareholder proposed the above mentioned matter to AOT.
- 5. The Nomination Committee, excluding the directors having conflict of interest in the matter, considered for maximum benefit of AOT, the existing Board composition together with qualification, capacity, required knowledge (Skill Matrix), experience, expertise, term of directorship, Director's Pool and profiles and experience of those 5 retiring directors. The Nomination Committee deemed that they were fully qualified and had knowledge, expertise, and experience which could contribute to the benefits and success of the AOT's operations. The Nomination Committee, therefore, found it appropriate to propose those 5 persons to the Meeting to be re-elected and continue another term of office. In this regard, the persons in items no. (1), (2), (3) and (5) are proposed to be independent directors since their qualifications conform to the Stock Exchange of Thailand's and AOT's definition of "Independent Directors" and they can provide opinions independently, of which details are shown in the enclosed document.

#### Board's opinion:

The Board, excluding the directors having conflict of interest in the matter, deemed that the Nomination Committee had already selected the qualified persons who could contribute to the benefits and success of AOT's operation according to the nomination procedures in a complete manner. AOT also submitted profiles of qualified persons to the Minister of Transport and the State Enterprise Policy Committee for consideration according to the Office of the Prime Minister's Regulation for the Policy and Governance of State Enterprises B.E.2557 (2014) in order that AOT shall further propose to the Meeting to approve the election of persons nominated by the Nomination Committee to continue another term of office, of which details are shown in the enclosed document, as follows:

Name of Director	Type of Directorship	Remarks
1. Squadron Leader Prajak Sajjasophon	Independent Director	Continue another term of office
2. Air Marshal Prakit Skunasingha	Independent Director	Continue another term of office
3. Mr. Thawatchai Arunyik	Independent Director	Continue another term of office
4. Miss Suttirat Rattanachot	Director	Continue another term of office
5. Mr.Thanin Pa-Em	Independent Director	Continue another term of office

In case of the resignation of General Chaicharn Changmongkol on 17 November 2017, the Nomination Committee and the Board will mutually consider and nominate a person who possesses qualifications, capacity, required knowledge (Skill Matrix) and competence suitable for AOT's business to be appointed as director to fill one vacant position afterwards, in order to make the Board comprise of 15 persons according to the AOT Articles of Association.

Resolution: The persons receiving the highest votes in their respective order of the votes shall be elected as directors until all of director positions that the Company may have or that are to be elected at such meeting are filled. Where the votes cast for candidates in descending order are tied, which would otherwise cause the number of directors that the Company may have or that are to be elected at such meeting to be exceeded, the Chairman of the meeting shall have a casting vote pursuant to Article 38 (3) of the AOT Articles of Association.

#### Agenda Item 6 To approve the directors' remuneration

Objective and rationale: The Remuneration Committee has considered the remuneration package of AOT's directors and subcommittees for the year 2018 based on their duties and responsibilities, the principles of good corporate governance, practices applied by other firms in the same industry, AOT's operating results and its size of business. The proposed remuneration package for the year 2018, is the same rate as 2017, as per following details:

Proposals for Consideration	Existing Rate	Proposed Rate	
1. Remuneration of AOT's directors			
1.1 Monthly remuneration per person	35,000 Baht	35,000 Baht	
	If not holding the position for the full period,	If not holding the position for the full period,	
	the remuneration shall be calculated in	the remuneration shall be calculated in	
	accordance with the positioning timeframe.	accordance with the positioning timeframe.	
1.2 Meeting allowance per attended	20,000 Baht	20,000 Baht	
meeting per person	Meeting allowance of not exceeding	Meeting allowance of not exceeding	
	1 time shall be given per month.	1 time shall be given per month.	

Proposals for Consideration	Existing Rate	Proposed Rate
2. Remuneration of subcommittees		
2.1 AOT's Executive Committee	10,000 Baht	10,000 Baht
Meeting allowance per attended	Only director who is present at a meeting shall	Only director who is present at a meeting
meeting per person	be paid. Meeting allowance of not exceeding	shall be paid. Meeting allowance of not
	1 time shall be given per month.	exceeding 1 time shall be given per month.
2.2 Audit Committee		
2.2.1 Monthly remuneration per	20,000 Baht	20,000 Baht
person	The monthly remuneration shall also be paid for	The monthly remuneration shall also be paid
	the month during which no meeting is held. If	for the month during which no meeting is
	not holding the position for the full period, the	held. If not holding the position for the full
	remuneration shall be calculated in accordance	period, the remuneration shall be calculated
	with the positioning timeframe.	in accordance with the positioning
		timeframe.
2.2.2 Meeting allowance per	5,000 Baht	5,000 Baht
attended meeting per person	Only director who is present at a meeting	Only director who is present at a meeting
	shall be paid. Meeting allowance of not	shall be paid. Meeting allowance of not
	exceeding 1 time shall be given per month.	exceeding 1 time shall be given per month.
2.3 Any director who is appointed by	15,000 Baht	15,000 Baht
the Board to be a member of a committee,	The total monthly remuneration of not	The total monthly remuneration of not
subcommittee or working group	exceeding 30,000 Baht per person, excluding	exceeding 30,000 Baht per person,
Meeting allowance per attended	the remuneration of the Audit Committee and	excluding the remuneration of the Audit
meeting per person	Executive Committee.	Committee and Executive Committee.
3. Chairman and Vice-Chairman of each	Additionally receive 25 percent and 12.5	Additionally receive 25 percent and 12.5
committee	percent, respectively.	percent, respectively.
4. Remuneration package of directors for	Not exceeding 18,000,000 Baht	Not exceeding 18,000,000 Baht
fiscal year 2018		
5. Bonus for directors for fiscal year 2017	Bonus of not more than 0.50 percent of paid	Bonus of not more than 0.50 percent of
	dividends, allocated to each director	paid dividends, allocated to each director
	(excluding the President who is one member	(excluding the President who is one
	of the Board) not exceeding 1,500,000 Baht	member of the Board) not exceeding
	per person, according to the positioning	1,500,000 Baht per person, according to
	timeframe held in fiscal year 2016. However,	the positioning timeframe held in fiscal
	Chairman and Vice-Chairman shall receive a	year 2017. However, Chairman and
	bonus at the higher rate than that paid to other	Vice-Chairman shall receive a bonus at the
	directors by 25 percent and 12.5 percent,	higher rate than that paid to other directors
	respectively.	by 25 percent and 12.5 percent, respectively.
	100poonvoij.	o, 25 percent and 12.5 percent, respectively.

Board's opinion: The Board viewed that the Remuneration Committee had considered the remuneration package of directors and subcommittees in every aspect by comparing the remuneration with other firms in the same industry and taking into account AOT's business operating result and its size of business. The Board, therefore, found it appropriate for the Meeting to approve the remuneration package of directors and subcommittees as proposed by the Remuneration Committee.

Resolution: This agenda shall be determined by a vote of not less than two-thirds (2/3) of the total number of votes of the shareholders attending the meeting and entitled to vote pursuant to Article 33 of the AOT Articles of Association.

### Agenda Item 7 To appoint an auditor and determine the auditor's remuneration

Background and rationale: The Organic Law on the State Audit B.E. 2542 (1999) prescribes that the Office of the Auditor General of Thailand ("OAG") shall be an auditor of state enterprise in accordance with the Budget Procedure Act. Therefore, AOT and its subsidiaries have always appointed OAG, a reliable institution with a high performance record and a sufficient number of qualified staff, who has no relationship and conflict of interest with AOT, its subsidiaries, executives, majority shareholders or other persons related to those parties, to serve as their auditor. Based on the Audit Committee's recommendation, the Board, therefore, found it appropriate for the Meeting to approve the appointment of OAG as the auditor of AOT, and the auditor's remuneration for the fiscal year 2018 of 4,150,000 Baht (excluding OAG staff's overtime payments and traveling expenses of the financial audit at regional airports), as in accordance with the methods of the year 2017.

<u>Board's opinion</u>: The Board found it appropriate for the Meeting to appoint OAG as AOT's auditor for fiscal year 2018 and fix the auditor's remuneration of 4,150,000 Baht (excluding OAG staff's overtime payments and traveling expenses of the financial audit at regional airports).

Resolution: This agenda shall be determined by a majority of votes of the shareholders attending the meeting and entitled to vote pursuant to Article 30 of the AOT Articles of Association.

### Agenda Item 8 To approve the amendment to Article 23 of the AOT's Articles of Association

Background and rationale: The proposed amendment to the AOT Articles of Association is to be in line with Section 100 of the Public Limited Companies Act B.E.2535 (1992), which is amended according to the Order of the Head of the National Council for Peace and Order No. 21/2560 Re: Additional Amendment to the Law for Business Facilitation.

The details of the proposed amendment to Article 23 of the AOT Articles of Association are shown in the enclosed document.

Board's opinion: The Board found it appropriate for the Meeting to approve amendment to Article 23 of the AOT Articles of Association to be in line with Section 100 of the Public Limited Companies Act B.E.2535 (1992), which is amended according to the Order of the Head of the National Council for Peace and Order No. 21/2560 as mentioned.

Resolution: This agenda shall be determined by a vote of not less than three-fourths (3/4) of the total number of votes of the shareholders attending the meeting and entitled to vote pursuant to Article 31 of the AOT Articles of Association.

### Agenda Item 9 To consider other matters (if any)

AOT had given shareholders an opportunity to propose the agenda items for the 2017 Annual General Meeting of Shareholders and nominate qualified person(s) for election of directors through AOT's website (www.airportthai.co.th) and the SET Community Portal (SCP) from 1 July 2017 to 30 September 2017; however, there was neither proposal of agenda item nor qualified person for election of directors. In addition, AOT will invite a legal consultancy firm to monitor the meeting and ensure that the meeting will be conducted with transparency and in accordance with laws, AOT Articles of Association and good corporate governance principles, thereby following the criteria of arranging a shareholders' meeting as prescribed by the Office of the Securities and Exchange Commission in the following issues:

- 1. Inspection of documents of shareholders or proxies who have right to attend the meeting
- 2. Determination of quorum
- 3. Supervision of the persons having special conflict of interest in any matter to be prohibited from voting on such matter
- 4. Voting procedure and vote counting to be in accordance with the AOT Articles of Association/Chairman's announcement
- 5. Monitoring the collection of voting ballots from all shareholders attending the meeting and examining the accuracy of the resolutions and voting results from the voting ballots

In addition, AOT fixed the record date to determine the names of shareholders who have right to attend the 2017 Annual General Meeting of Shareholders and receive dividend payment on 14 December 2017. The dividend payment will be made on 7 February 2018.

AOT has also distributed the invitation letter to the 2017 Annual General Meeting of Shareholders together with accompanying documents and proxy forms to all shareholders through its website:

www.airportthai.co.th under the heading of Corporate Governance. Should there be any questions concerning the agenda items to be clarified by AOT, shareholders can forward questions in advance to E-mail address:

aotir@airportthai.co.th or facsimile number 0 2535 5909.

9

Kindly attend the meeting on the date, at the time and venue mentioned above. In order to accelerate and facilitate the registration process for attending the Shareholders' Meeting, it is kindly requested that the shareholders and/or the proxies bring the Proxy Form and documents confirming the right to attend the meeting in the presence to the registration staff on the meeting date from 12.00 hrs. onwards.

Yours sincerely,

NITINAI SIRISMATTHAKARN

President

The Corporate Social Responsibility and Corporate Governance Department Tel. 0 2535 5885, 0 2535 5657, 0 2535 5709 Fax. 0 2535 5540